

Waitlist Instructions

If a course is full, students may have the option to add themselves to a waitlist via myUSI.

To view waitlist availability:

- Log on to myUSI
- Click on **Student**
- Click on **Registration**
- Click on **Add or Drop Classes**
- Click on **Class Search** at the bottom of the page
- Search for the class you want and the following screen will appear

- WL CAP is the waitlist capacity and WL ACT is the number of students currently on the waitlist.

To add yourself to a waitlist:

- Select **Add or Drop Classes** from the menu. At the bottom of the page, enter the CRN of the course(s) you wish to waitlist for and click on **Submit Changes**
- The page will return a message of *Registration Add Errors* and a waitlist message will appear under Status
- Under the Action column (see [Screenshot of myUSI Class Search](#) / [Screenshot of myUSI Waitlist](#))