

Your eligibility for need-based aid is determined using your 2024-2025 FAFSA results. Use this form to report recent changes in your education on the FAFSA that may impair your ability to contribute toward the cost of your education.

A. Student Information

Last Name

First Name

M.I.

USI Student ID number (SSN if ID is unknown)

B. Instructions (READ CAREFULLY)

1. Complete the 2024-2025 Free Application for Federal Student Aid (FAFSA).
2. Complete the 2024-2025 Special Circumstance Form and SUBMIT A SIGNED STATEMENT.
 - o Section D You must check a box in Section D and answer the additional questions next to the box you checked.
 - o Section E You must project 2024 Income and Resources. Do not leave this section blank.
 - o Section F The student must sign the form. If the student is dependent, the form requires the parent signature as well.
 - o Signed Statement - Provide a typed, signed and detailed description of the basis of your special circumstance. Include names of employers, dates, etc. Provide any additional information that would help our office understand your family's circumstances.
3. We will review your signed statement to determine what supporting documentation is required. Additional documentation WILL be required but will vary based on your circumstances.

<u>Check One</u>	<u>Reason for Appeal</u>	<u>Additional Questions</u>
----------------------	--------------------------	-----------------------------

Reduction or Loss of Employment

*Do not complete/submit this form until 8 weeks from the date of the change in circumstances.

*Changes may not be considered if income loss is not significant.

Who experienced the Reduction/Loss: _____

Date of Reduction or Loss: ____/____/____

Name of Employer: _____

Has unemployment been received as a result? YES / NO

Has severance pay been received as a result? YES / NO

Date began new job, if applicable: ____/____/____

Estimated ANNUAL 2024 Taxable Income	Independent Students Complete these Columns	Dependent Students Complete these Columns
--------------------------------------	---	---

Type of Income and Resource

Student

Student's Spouse (If married)

Father/Step-