

Gentry reported attending the expanded President's Council meeting mentioned earlier. She provided additional insight to something that caused her to think differently about Diversity. Coming from a very non-diverse school when she was a student, she thought USI was very diverse. However, if you're a student coming from the Indianapolis area, or Chicago, USI is not as diverse for those students. So just being mindful of that really helped her look at things differently.

Gentry reported that she is serving on the annual performance evaluation committee for the University. They are ready for focus groups and are looking for participation from any administrator that oversees support staff. Please contact Gentry if interested.

Brandi Hess

The balance is at \$1,041.95, no changes since last month. Hess reminded the committee chairs that annual reports are due at the June Meeting. Reports should summarize the committee's work throughout the year and what projects are ongoing so that the next committee (and chair) will be able to pick up where the last session left off. Hess will send a sample report to the committee chairs so they may get a better idea of what to include.

New senators will be invited to the June meeting so they can get to know everyone and also have the opportunity to talk to any of the committee chairs to discuss the projects of those committees.

– Teresa Grisham, Chair / Sarah Adams, Vice Chair

The ERB committee did not meet in April 2019.

Updates on Items for Consideration:

Sick Leave Bank/Pool

The subcommittee met March 26 to complete the initial draft to be reviewed by the ERB committee.

Extend tuition discount for employees' children from age 24 to 26

The subcommittee is working on a draft of the Tuition policy to include extending benefits by an additional 33 credit hours to graduate students!

Rule of 85 Retirement Policy – receive retirement service payment and contribution to TIAA for additional 5 years.

The subcommittee is waiting on data to determine how many people are eligible for Rule of 85 retirement.

– Ruston Howard, Chair / Steven Stump, Vice Chair

The Events Committee had a meeting on Monday, April 29, 2019 at 3:00 PM to update our progress on Milestones of Service

1. Invitations for Honorees and Administrators were sent out electronically on Thursday, April 25.
2. We are finalizing the agenda for the event and lining out our presenters.

3. We are receiving comments about honorees to produce a script.
4. Menu has been decided. Signature is needed.
5. Certificates have been created and will be sent to print by Friday, May 3.
6. Folders have been ordered and delivered.
7. Letters from the President and Administrative Senate Chair are being created and will be printed by Friday, May 10.
8. Gift selection packet has been decided.
9. Honoree RSVP's as of today:
 - i. 27 – Confirmed "Yes"
 - ii. 2 – Confirmed "No"
 - iii. 32 – Not yet responded

– Britney Orth, Chair / Maggie Carnahan, Vice Chair / Stacy Draper, Vice Chair

Orth reported that she does not have a date yet of when they're presenting the volunteer proposal to President's Council.

– Andrea Gentry, Chair

Notification of nominations was issued to all eligible administrators on April 1, 2019. A follow-up reminder was issued on April 9, 2019. Deadline for nominations was April 13, 2019. Candidates were verified by the committee the week of April 15, 2019. Candidates were contacted for nomination notification the week of April 15, 2019. All candidates, except two, accepted.

Candidate counts for districts are as follows:

- District 1: 2 candidates
- District 2: 3 candidates
- District 3: 6 candidates
- District 4: 3 candidates
- At Large: 2 candidates
- Vice Chair: 1 candidate

Bios of the candidate will be placed on the Administrative Senate website. Electronic ballots will be emailed to all eligible administrators on May 8, 2019. Deadline for voting is May 14, 2019 at 5 p.m. Erin Meyer will be asked to include information about elections in USI Today.

– Angel Nelson, Chair / Jennifer Garrison

Nelson reported the committee did not meet in the last month. They were to host an event, however the presenter had to cancel due to family illness. They are looking at possible rescheduling options. The session was to be about work-life balance.

– Kat Draughon (absent) / Steve Bridges

VP Bridges reported on the state budget outcomes. There are good things to report and overall it was positive versus previous years. USI operating budget increased \$975,556 which was a 2.1% increase for 2019-2020. They rolled in the campus security and STEM initiative into the operating budget. The 2021 budget is \$1,681,141 operating with additional \$700,000 for year 2, a 3.6% increase. They changed our Dual Credit funding from \$50 to \$40 per credit hour. The Health Professions Center renovation was approved.

USI will be recommending a tuition increase for the upcoming academic year. It is the University's goal