Minutes
University of Southern Indiana
ADMINIATRATIVE SENATE
Wednesday April 3, 2013
3:00 pm
UC2206

**PRESENT:** Senate Chair Jayne Tang, Senate members, Larry Back, Debra Clark, Tim Fitzgibbon, Mandi Fulton, Andrea Gentry, Tim Jones, Carol Schmitt, Ray Simmons, Susanne Stanley, Linda Trible, Deb Weigand.

**GUESTS** Kindra Strupp, Assistant Vice President Marketing

**CALL TO ORDER:** The meeting was called to order at 3:00 p.m.

**REPORT FROM GUEST:** Ms. Kindra Strupp introduced herself and gave an explanation about the marketing plan for USI. Ms. Strupp polled the senators as a focus group on the marketing of the University. "Get the Edge" and the University Logo were discussed.

**APPROVAL OF MINUTES** Ms. Trible made a motion that the Senate approve the minutes of the March 6, 2013 meeting, Ms. Clark seconded. The minutes were approved as submitted.

## REPORT FROM ADMINISTRATIVE SENATE CHAIRPERSON: Jayne Tang

Ms. Tang attended the board meeting on March 7<sup>th</sup>.

The per diem proposal was re-presented to Mr. Rozewski. He said he would know more when the board gets back with the school.

Ms. Tang also presented Mr. Rozewski with the Fitness Center proposal. Mr. Rozewski shared this document with Dr. Kiesling. Ms. Tang, along with the committee members who presented the Fitness proposal, Dr. Kiesling, and Mr. Enzler, Director of Recreation, Fitness, and Wellness will meet next week.

Ms. Tang received positive feedback on the budget presentation last month. The budget

the supervisor with a set of questions. The responses to these questions will be used on the projection screen with the honorees photo. The milestone event will happen May 15, 2013 at 3:00 pm. The committee will be asking for Senate volunteers to help with greeting and other hosting tasks. A

## REPORT FROM ADMINISTRATIVE AFFAIRS COMMITTEE: Suzanne Stanley, Chair

Ms. Stanley stated that the committee is waiting on the per diem and the fitness center policy changes.

## REPORT FROM CONSTITUTION AND BY-LAWS COMMITTEE: Deb Weigand, Chair

Ms Weigand noted that the web site lists the districts in a separate folder. But the old districts are in the appendix. Also, there was no "date updated" on that document. Mr. Jones will get this fixed and posted.

The proposed changes to the by-laws will appear on the ballot with the Senate election. The changes were about ties in an election, and the changes to the dates in Senate elections (nominations, election, tally, and announcement).

## REPORT FROM NOMINATIONS AND BLECTIONS COMMITTEE: Linda Trible, Chair

Ms. Trible stated that Nominations for the next election opened on Monday. An email was sent out with a hyperlink. A few nominations have come in already. A reminder will go out before the closing date (4/19/13). The committee will contact all the nominees for confirmation. Ms. Schmitt will compare the Banner FTQ report to the distrBdistro the d.23 647.2BT/F5 re