

University of Southern Indiana Administrative Senate Minutes
Wednesday, June 7, 2023 | 3 p.m. UC 2207

I. Welcome and Call to Order The meeting was called to order at 3:00 p.m.

II. Roll Call

Present: Steven Stump (Chair), Taylor Gogel (Vice Chair), Jake Hansen (Past Chair), and Tricia

Erin Altman, Steve Bridges (Liaison), Andrea Daub, Lee Keitel, Trista Lutgring, Kathy Oeth, Carissa Prince, Aaron Pryor, and Laur

Guests Jennifer Garrison, Tami Jaramillo Zuniga, Ryan Kozmarski, Chelsea Nall, and Deonte Turnley

Absent: Jennifer Herte and Robert Threet

III. Approval of Minutes – May 3, 2023 meeting

Motion made by Lee Keitel to approve the meeting minutes for May 3, 2023. Trista Lutgring seconded. Motion passed.

IV. Reports of Officers & Standing Committees

a. Officers

i. Chair (Stump) – See [Appendix A](#) for notes.

ii. Vice Chair (Gogel) – Plan on a supplemental meeting in June. Usually, July and August are consumed with trying to get committees solidified and people chairing those committees. This June supplemental meeting time will be used to hopefully get some chairs and co-chairs identified early on to be efficient.

iii. Past Chair (Hansen) – No Report

iv. Secretary/Treasurer (Tieken) –

Employee Cookout being held on Wednesday, June 14.

ii. Employee Outreach – Trista Lutgring, Chair/Erin Altman, Vice Chair
Welcome cards for new administrators have been printed and are in the mail. Any new admins starting at USI are going to have a committee member bring the welcome card to them in the future, hope to have an actual gift basket of things to offer the new admin.

iii. Employee Relations and Benefits – Laurel Wilson, Chair/Vacant, Vice Chair
No meeting this month but did have some informal Teams chats. Nothing new to report

VIII. Adjournment

At 3:52 p.m. the meeting was adjourned.

The next Administrative Senate Meeting is July 23, 2023, in UC 2207

Appendix A –Chair Notes [Top](#)

