

Minutes
University of Southern Indiana - Administrative Senate
Wednesday, October 6, 2021
3 p.m. Virtual Zoom Session

CALL TO ORDER: The meeting was called to order at 3:04 p.m.

SPECIAL GUEST:

Employee Events –Megan Doyle, Chair

Doyle reported the committee met on September 9 and discussed plans for a virtual fall event to focus on wellness. A follow-up to the Employee Recognition event, for employees opting to not receive their service gift and divert the money to USI Foundation instead, nearly \$1,300 will be donated to the Here and Now Fund.

Employee Outreach – Carissa Prince, Chair / Taylor Gogel, Vice Chair

Gogel reported the committee met on September 7 to discuss the employee ambassador program. They created questions that can be made into a Qualtrics survey to learn of people interested in participating. A proposal will be sent to the Executive Committee soon.

Nominations and Elections – Britney Orth, Chair

Orth reported her committee has five past chairs, a past secretary/treasurer and a current senator serving on the committee to look into Bylaw changes. The first meeting is October 19 and plan to move quickly on the committee work.

Professional Development - Will Pool, Chair

No report.

Liaisons – Kat Draughon / Steve Bridges

No report.

Unfinished Business

Ongoing Projects

Remote Work and Flexibility – ERB subcommittee created and will report more next month.

Customer service, civility, and professionalism – Mr. Dameion Doss gave us a presentation at the supplemental meeting.

Nurturing Our Nest – If you'd like more stickers and drink vouchers to reward people actively Nurturing Our Nest, contact Brandi Hess.

Floating Holidays – No updates.

Tabled Projects

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Ad hoc committee

Chair Hansen formally tasked Past Chair Orth to chair the Bylaw Committee mentioned in her Nomination and Elections committee.

Division I Feasibility Study

Hansen was asked to serve on the Division I Feasibility Study Committee as a representative of Administrative Senate. The senate discussed their thoughts for Hansen to report to the committee.

Announcements

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