

In attendance were senate members Tracy Adams, Larry Back, Tim Fitzgibbon, Mandi Fulton, Andrea Gentry, Tim Jones, Carol Schmitt, Ray Simmons, Jayne Tang, Linda Tribble, Stephanie Walden-Schwake, Susanne Stanley and Deb Weigand. The meeting was chaired by Ms. Tang.

From 2:30 t 3:00 Jayne Tang had an orientation session for the new Senate members.

The minutes of June 6, 2012 meeting of the Administrative Senate were approved as submitted.

a. Officers

1. Chairperson t Jayne Tang

Jayne stated that she checked with Janel Allen, and there are no new appointments needed at this time for the Presidential committees. Lee Ann Shafer will continue on the Founders Day committee. The senate officers created an orientation session that was presented to new senate members. The web site has been updated. The milestones gifts are coming on July 18, with pick up at the PAC. There will be an email reminder before the 18th. Discussion will follow about gifts not picked up due to absence. The Senate needs to come up with questions for the Fall survey. OPRA needs our questions by July 25. Please meet with your standing committee to come up with additional questions t before review by the Senate officers.

2. Vice chairperson t Tim Jones

Tim offered to attend any standing committee meetings for any guidance needed.

3. Past Chairperson t Linda Tribble

Linda thanked all returning senate members for their hard work last year.

4. Secretary/Treasurer - Carol Schmitt

No report

b. Standing Committees

1. Employee Relations and Benefits t Jayne Tang read a report written by Deb Clark.

They are continuing to review some benefit options/changes. The ERB committee will have a representative from Abenity (employee discount) program come to campus. They expect to invite the entire Administrative senate to this presentation. They are also looking into Toyota § discount program - what Toyota offers their employees. They are researching what holiday, summer hours and tuition benefits other colleges offer

their administrators. They are still researching the sick bank, family sick & vacation &