<u>Tips for a Smooth Testing Session</u> (read before going over directions)

Test student devices before testing. Chromebooks have been known to not

Proctor Directions for Small Group Testing Without Vouchers:

1. The proctor should g

Proctor Directions for Large Group Testing With Vouchers:

Instructor station (set up first): Helpful when giving the test to a large group.

- 1. Go to <u>www.accuplacer.org</u> using any browser. Popup blockers will need to be turned off to allow popups.
- 2. The proctor should type in their case-sensitive username and password. Your CAP specific username and password are confidential and should not be given to the student.

Proctor Troubleshooting:

1.